



Notice: This application is authorized by s. 283.37, Wis. Stats., and chs. NR 151 and 216, Wis. Adm. Code. Personally identifiable information on this form may be used for other program purposes and may be made available to requestors under Wisconsin's Public Records laws and be posted on the Department's internet site.

Instructions: Complete the following for all permit applications. If additional space is needed to respond to a question, attach additional pages. Provide descriptions below that explain the program activities that you expect to develop and implement to comply with the Municipal Separate Storm Sewer System (MS4) general permit (<http://dnr.wi.gov/org/water/wm/nps/stormwater/muni.htm>). Section 3 of the MS4 general permit contains the compliance schedules that direct when the individual program activities need to be developed and submitted to the Department for review. The detailed programs that are developed and submitted to the Department for review may deviate from the program activities described below if necessary. The descriptions provided below are necessary for the Department to verify that the municipality's program activities comply with the permit.

Section I: Applicant Information

Name of Municipality

VILLAGE OF HARTLAND

Mailing Address 210 COTTONWOOD AVE.	City HARTLAND	State WI	Postal Code 53029
County(s) in which Applicant is located WAUKESHA	Type of Municipality: (check one) <input type="checkbox"/> County <input type="checkbox"/> City <input checked="" type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> Other (specify)		

Section II: Local Contact Information (check one):

Name of Municipal Contact Person

JAMES WILSON

Title

DIRECTOR OF PUBLIC WORKS

Mailing Address 210 COTTONWOOD AVE.	City HARTLAND	State WI	Postal Code 53029
E-mail address jimw@villageofhartland.com	Telephone Number (include area code) 262-367-2714	Fax Number (include area code) 262-367-2430	

Section III: Water Quality Concerns

Yes	No	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (An unofficial list of ORWs and ERWs may be found on the Department's Internet site at: http://dnr.wi.gov/org/water/wm/wqs/)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of Wisconsin impaired waterbodies may be found on the Department's Internet site at: http://dnr.wi.gov/org/water/wm/wqs/303d/303d.html)

Section IV: Area and Population Within the MS4

Yes	No	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Is the MS4 within an "Urbanized Area" as defined by U.S. EPA? (See http://www.epa.gov/npdes/pubs/fact2-2.pdf)

If no, skip the rest of this section and continue to Section V. If yes, estimate the area served by and the population within the MS4 in an Urbanized Area (UA).

(Urbanized Area maps are available on the EPA web site at: <http://cfpub1.epa.gov/npdes/stormwater/urbanmaps.cfm>)

Total municipal area (in square miles): 5.2	Total municipal population (in year 2000): 7905
MS4 service area within Urbanized Area (in square miles): 5.2	Municipal population within Urbanized Area (in year 2000): 7905

Section V: Potential Permit Exemption

Yes	No	Section NR 216.023, Wis. Adm. Code, allows certain MS4s that have less than 1000 people residing in an urbanized area to be waived from having to obtain municipal storm water permit coverage.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Do you believe that the MS4 may be eligible for this potential exemption?

Section VI: Summary of Municipal Storm Water Program Activities

Describe the programs or activities the municipality is doing or will do to comply with the requirements of the MS4 general permit. Attach additional pages if necessary.

A. Public Education and Outreach

Describe the public education and outreach program activities that the municipality will implement to comply with section 2.1 of the MS4 general permit.

SEE ATTACHMENT

B. Public Involvement and Participation

Describe the public involvement and participation program activities that the municipality will promote to comply with section 2.2 of the MS4 general permit.

SEE ATTACHMENT

C. Illicit Discharge Detection & Elimination

Describe the illicit discharge detection and elimination program authority and activities that the municipality will develop and implement to comply with section 2.3 of the MS4 general permit.

SEE ATTACHMENT

D. Construction Site Pollution Control

Describe the construction site pollutant control program authority and activities that the municipality will develop and implement to comply with section 2.4 of the MS4 general permit.

SEE ATTACHMENT

E. Post-Construction Site Storm Water Management

Describe the post-construction storm water management program authority and activities that the municipality will develop and implement to comply with section 2.5 of the MS4 general permit.

SEE ATTACHMENT

F. Pollution Prevention

Describe the pollution prevention program activities that the municipality will implement to comply with section 2.6 of the MS4 general permit.

SEE ATTACHMENT

Section VII: Certification

I hereby certify that I am an authorized representative of the municipality that is the subject of this application for general permit coverage, and that the information provided is true and complete, to the best of my knowledge. I understand that Wisconsin law provides severe penalties for submitting false information.

Authorized Representative Name

JAMES WILSON

Title

DIRECTOR OF PUBLIC WORKS

Signature

James Wilson

Date Signed

4/26/06

E-mail address

jwilson@villageofhartland.com

Telephone Number (include area code)

262-367-2714

Fax Number (include area code)

262-367-2430

Return this completed form to:

Wisconsin Department of Natural Resources
Storm Water Program – WT/2
PO Box 7921
Madison, WI 53707-7921

SECTION VI: SUMMARY OF MUNICIPAL STORM WATER PROGRAM ACTIVITIES

A. Public Education and Outreach

As noted in our Storm Water Management Plan the Village maintains a website www.villageofhartland.com. In addition, the Village distributes a newsletter by mailing to each property owner. This is done on a quarterly basis. Newsletters, for the last five years, are included as PDF files on the Village website. Some of the newsletters contain information/articles on water use, conservation, recycling, control of pet waste, etc. These communication methods along with newspaper articles and distribution of information on storm water, etc. at the Municipal Building and Library will continue to be utilized. The Village also participates in the Waukesha County Recycling Program. They provide information on proper disposal methods and hold hazardous waste collections. The Village has also participated in Waukesha County's storm drain stenciling program with the Boy Scouts.

It is anticipated that the program will be expanded by having more availability to storm water related brochures, links to references on the website and involvement with the school system. This will promote elimination of illicit discharges, beneficial uses of recycling yard waste, and proper use of fertilizers and pesticides.

The Village has already installed two river bank restoration projects jointly with DNR. These projects were implemented partially to educate area property owners regarding bank restoration where lake or river frontage is involved.

The current storm water project review process already facilitates education of property owners and their designers.

B. Public Involvement and Participation

See response to Section A. Involvement and participation could include expansion of the storm drain stenciling program, providing educational displays at public events and promotion of educational programs with the school system. This could include a doorknob hanger program utilizing the Boy Scouts or other volunteer groups. Public education and involvement activities as well as other requirements may be handled as part of possible agreement with other agencies or municipalities.

All Village Board meetings are open to the public and are televised on cable TV. The storm water regulations, NO I, project reviews and other storm water related items are regularly discussed at the meetings. This is educational and allows public participation.

C. Illicit Discharge Detection & Elimination

The Village of Hartland adopted the DNR Model Illicit Storm Water Discharges and Connections Ordinance in January of 2006. The ordinance requirements are enforced by the Village Engineer, Director of Public Works and the Building Inspector. The Storm Water Management Plan Recommendations also included development of periodic dry weather inspections of storm sewer outfalls to detect the presence of non-storm water or non-clear water discharges. It is anticipated that this work will be contracted to a consulting firm. The Village Building/Plumbing Inspector will be able to do onsite inspections as part of the ongoing backflow prevention program and during other inspections.

The Village already has prepared and adopted an Emergency Response Plan and the Fire Department has procedures in place to contain spills. A specific illicit discharge response procedure will need to be developed.

D. Construction Site Pollution Control

For several years, the Village had an erosion control and storm water management ordinance. Procedures were in place for project reviews, inspections, and implementation of best management practices.

In January of 2006 the Village adopted a new Storm Water and Erosion Control Ordinance. The ordinance requirements are enforced by the Village Engineer, Director of Public Works and the Building Inspector. The ordinance was modeled after the current DNR regulations and meets those requirements. It includes incorporation of Wisconsin Construction Site Best Management Practice, and includes construction site inspection frequency and documentation requirements. Procedures will need to be reviewed and expanded for documentation of inspections. Public complaint and information receipt procedures are already in place. The Village already is a delegated community per Department of Commerce regulations.

E. Post-Construction Site Storm Water Management

The recently adopted ordinance requires that a Storm Water Maintenance Agreement and Plan be developed for each project covered by ordinance requirements, land development that results in one or more acres of land disturbing construction activity. The agreement and plan are reviewed by appropriate staff and consultants. The documents are approved by the Village Board. The agreement and plan are then recorded with the Waukesha County Register of Deeds. The agreement provides for the Village access to the site, for the Village to provide noncompliance notifications, and for the Village to rehabilitate/maintain the storm water facilities and assess costs if the facilities are not maintained by the property owner.

F. Pollution Prevention

The Village already has procedures in place for maintenance of the storm sewer system and outfalls, catch basin cleaning and routine street sweeping. All street sweepings and material from cleaning sewers/catch basins are disposed of at a licensed land fill. The Village uses a three to one sand to salt ratio to minimize salt transfer to the Bark River. The Village currently does minimal fertilizing of some athletic fields in the parks. The areas fertilized are less than the area where there are additional requirements involved.

The DPW Facility already has containment for diesel fuel and waste oil tanks. The DPW has regular monthly staff meetings and will educate staff regarding storm water pollution prevention for operations at the site.